

# Board of Directors Meeting Minutes

for The Center of Anna Maria Island - July 29, 2024

*The Center is a Sec. 501(c)(3) not-for-profit organization.  
which will be celebrating its 65<sup>th</sup> anniversary!*

## **Attendees:**

**In - Person:** Executive Director Chris Culhane, Board Chair Don Purvis, Kathy Morgan-Johnson, Shelia Fuse, Jillian Ptak

**Absent with excuse:** Remi Dragan

**VIA Zoom attendance:** Dan Anderson, Liz Hager, Christine Major Hicks, Ben Webb, Caroline Leibfried

**Call to Order:** The meeting was called to order at 5:30 p.m. by Board Chair Don Pervis. Sheila Fuse moved to accept the minutes of the June meeting. Dan Anderson seconded the motion. The minutes were approved unanimously.

**Finance:** Dan Anderson, Treasurer reported that the Center ended the fiscal year with a positive net income of \$34,928.00. Chris Culhane, alongside Christine Major Hicks and Dan Anderson presented the proposed budget for the 2024-2025 fiscal year. The new budget reflects a 7.89% over the prior year, largely due to salary adjustments and the addition of two new positions: Fitness Director and Events and Culture Director. The proposed budget was approved following a motion by Liz Hager, which was seconded by Don Pervis. All in favor and approved.

Kerkering-Barberio has sent the board their annual audit engagement letter, and the board has requested a timeline for completion. Furthermore, the board has insisted that no offshore subcontractors should be involved in the audit process. The contract cost for the audit is \$16,950.

**Governance:** No report was presented during the meeting.

**Strategic Planning:** The strategic committee has added Mary Kate Scott and Jake Parsons to their committee. Two Wine Tasting Fundraisers will take place with Mary Kate Scott presenting the program. Additionally, the board aims to identify potential new board members, update the strategic plan, review current best practices, explore better stewardship methods, and address any strengths and challenges.

**Development:** Jillian Ptak, Director of Development, reported that a fundraising committee is being established, with Melissa Monroe as chair. This committee will support the Director of Development by engaging in networking, assisting with event planning, and offering feedback on fundraising strategies. Also, promoting legacy giving and encouraging community engagement.

**Executive Committee:** Don Purvis, the President of the board, shared that the Center has given out \$120,000 in scholarships to children enrolled in Center programs, an increase from \$75,000 last year. Don will also be doing Chris Culhane's annual review.

**Old/New Business:** The new air conditioners have been installed. Wind covers have been added to the tennis court fences. Quotes are being sought for new A/C units in the outdoor garage weightlifting area. The Center will be closed for staff training and facility deep cleaning from August 5th to August 10th.

The annual Lapensee bowling tournament is scheduled for September 14th from 5:30 p.m. to 8:00 p.m. The Center will be hosting a Crawfish boil this year.

**Meeting Adjournment:** The meeting concluded at 6:27 p.m.

*Minutes respectfully submitted by Kathy Morgan Johnson.*