

The Center Board Meeting 5/20/19 Minutes

Attendance: Executive Director: Christopher Culhane
Board: David Zaccagnino, Lisa Pierce, Kathy Morgan Johnson, John Munn, Christine Major Hicks, John Lefner
Other: Jim McDaniel, Development Director

Absent: Sarah Meaker, Don Purvis, Mike Thrasher

Meeting called to order by Chair, David Zaccagnino at 5:32 pm.

Reading of prior meeting 4/29/19 minutes – motion to approve by Lisa Pierce, second by John Lefner. Minutes approved.

Chairman report –

- ED Chris Culhane and Chair David Zaccagnino to set up meeting with Mayor of Holmes Beach regarding annual funds for Center.
- Will also set up meeting with City of Anna Maria mayor and commissioners after 5/23/19.
- Introduction and welcome of Jim McDaniel as Center's Development Director. Jim has started to draft a development plan with first pass ready by Friday May 24th for ED to review.
- Meet and Greet set for Friday June 21st at Doctor's Office from 6:30 to 8 pm for Center supporters to meet Jim McDaniel.

Committee Reports

Governance: no report

Finance – Christine Major Hicks

- April 2019 fiscal year to date results reviewed. Center ahead of budget and prior year significantly due to reduced headcount. Cash in bank to get Center through the upcoming slow months May-October.

Executive Director Report – Chris Culhane

1. April Financials – reported above.
2. Island Fitness – IF has exceeded target of \$225k in fitness membership revenues. 10% bonus due Brenda Canning to be paid in July for this current FY 2018-2019.
3. City Funding – Discussed above. Chris Culhane and David Zaccagnino attended City of Holmes Beach work session. Requested \$35k in funding. This will be voted on at 5/28/19 City of HB 5/28/19 commissioner's meeting. Chris Culhane met with Anna Maria Commissioner Brian Seymour to plan for November Dine on Pine event and funding. Center will present funding request to City of Anna Maria at June 6th commissioners meeting.

4. County Reimbursement - Capital funds from concession funds submitted today for fitness equipment for \$49k. Roof repair request will be submitted end of this week for \$13k. Chris Culhane working on field maintenance request. Chris to ask County if they will escrow funds for bathroom upgrades as this work most likely will not be completed by June 30th fiscal year end.
5. Chris Emkey – submitted written WePellet partner Center program proposal for Board to review. Lisa Pierce will research WePellet and report to Board.
6. Development Plan – Jim McDaniel to have draft development plan first pass ready by Friday May 24th for ED to review.
7. Event Calendar –
 - Meet and Greet set for Friday June 21st at Doctor’s Office from 6:30 to 8 pm for Center supporters to meet Jim McDaniel.

Old Business / New Business: ED annual review – John Munn will lead ad hoc committee with other board members to draft formal annual review of ED Chris Culhane.

Open Meeting – 6:35 pm. Attended by Kristin Swain from AMI Sun and Ryan Paice from The Islander. Reviewed above items with press.

Next Board meeting Monday June 17, 2019 at 5:30 pm.

Motion to adjourn meeting made by Christine Major Hicks, second by Lisa Pierce Approved. Meeting adjourned at 6:45 pm.

Respectfully Submitted,

Christine Major Hicks