

The Center Board Meeting 3/25/19 Minutes

Attendance: ED: Christopher Culhane
Board: David Zaccagnino, Christine Hicks, Lisa Pierce, Kathy Morgan Johnson, Sarah Meeker, John Munn via telephone
Other: Mark Short from Finance Committee, Eric Troyer with Kerkering Barberio

Absent: Don Purvis, John Lefner

Pre-meeting with Terry Gebhardt. Terry presented to Board the attached document, AMI Community Center Concerns. Short discussion with Terry. After Terry left Lisa Pierce, Christine Hicks, Kathy Morgan Johnson agreed to work with Terry and other Center members on these items via an ad-hoc fitness committee.

Meeting called to order by Chair, David Zaccagnino, at 5:50 pm.

Reading of prior meeting minutes – tabled. Minutes not available.

Chairman report - none

Committee Reports

Governance: Karen Harlee met last week with Charles Salem regarding establishing a fund raising committee.

Finance – Christine Major Hicks and Mark Short

- Feb. 2019 fiscal year to date results reviewed.
- Since this FY going well finance committee will focus on beginning process for next FY budget and not on outlook projections.
- Grants and youth programs, BTC are areas we are down. Karen Briggs working on grants but reaping the rewards are down the road. Kids are aging out of youth afterschool programs.

Executive Director Report – Chris Culhane

1. Audit Report 2017/2018 – Eric Troyer from Kerkering Barberio made presentation. Audit went well, no major issues. Center should be proud of how expenses have been controlled and reduced compared to last 5 and 10 years. Motion made by Kathy Morgan Johnson to approve audit and second by Lisa Pierce. All in favor. Audit approved.
2. Development Director –Peg Beck has had 50 plus applicants.
3. Operations Director – hiring committee did phone interviews of 3 or 4 candidates, narrowed to two and conducted second interviews. Both very good candidates. Feel internal candidate best and has earned this based on merit. Chris will prepare offer letter.

4. Concert Series overview - Bonner Joy with Island paper requesting information through FOI Act. Information she is seeking will not be available from TDC until concert series over.

5. Event Calendar

- i. Tour of Homes 3/16/19: grossed \$28k, slightly higher revenue and less houses than prior year. Quilt raffle ticket sales good, silent auction went very well. Over 700 people went through homes. All went very smoothly thanks to lots of great volunteers.
- ii. BJ Thomas concert 3/21/19 good. Revenue over \$20k, expenses minimal, \$2k. 400 in attendance.
- iii. Marshall Tucker Band 4/1/19 sold out. \$37k revenue, expenses will be bit higher.
- iv. Bingo – last of 3 this Friday 3/29/19. About 135 people at last one. Earned \$1700 and \$1600 so far this season. Dominos raised Center pizza price so need to find a new pizza vendor for events.
- v. Fashion Show – April 11th
- vi. Giving Challenge – Recently Patterson Foundation decided to postpone this year's May Giving Challenge for a year. Many non-profits impacted cancellation. Center raised \$40k two years ago, \$25k last year and budgeted \$25k for this May that we will not receive. Sharon Boyes to be contracted by Center to develop and head up a fund raising campaign to replace May Giving Challenge this year.
- vii. Summer Camp – Ashley Fritzman has really stepped up to this challenge. Summer camp already planned and done for this year with 3 more camps added: cooking, robotics and ???.

6. Operations Review

March 26 is Will Schenerlein's last day. Tim will absorb some of Will's roles. With Nikkiah going on vacation, Will leaving and filling Ops Director position soon there will be some growing pains.

- i. LED Upgrade – complete. This will be a capital lease on the books.
- ii. Green Initiative – Tshirts designed. Center started with LED lights, moving on to composting, other initiatives such as refillable water bottles, recycling, and electric charging stations. Center Going Green press release after Easter 4/21/19 when activities at Center and on Island settle down and not so much news going on.

Open Meeting – 7:00 pm. Attended by Kristin Swain from AMI Sun and Ryan Paice from The Islander. Reviewed above items with press.

Motion to adjourn meeting made by Kathy Morgan Johnson, second by Lisa Pierce. All in favor, meeting adjourned at 7:12 pm

Respectfully Submitted by Christine Major Hicks